

Crowhurst

PARISH COUNCIL



Dear Councillor,

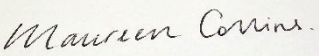
You are summonsed to attend the next meeting of the Parish Council to be held on

**Monday, 13th April 2026 at
7.05pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

The meeting may be recorded for minute-taking purposes, and any recording will be deleted after the minutes have been ratified. They are not for public circulation.

7th April 2026



Maureen Collins
Clerk and RFO to Crowhurst Parish Council

1.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	APOLOGIES FOR ABSENCE To receive and accept any apologies for absence.
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the ordinary meeting of Crowhurst Parish Council held on the 16th of March 2026.
5.	COUNCILLOR VACANCY To receive an application for co-option and resolve to appoint a councillor to fill the vacancy.
6.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (Appendix 1).
7.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Nicola McLaren ii. County Councillor Kathryn Field Resolve: To note the district & county councillor reports.
8.	TOWN & COUNTRY PLANNING Enforcement Update – Lower Wilting Farm (ENF/237/24/CRO) To receive an update on the ongoing enforcement situation at land east of Lower Wilting Farm, Crowhurst Road. To consider any update received from Marcus Berrisford and to agree on next steps in light of limited progress to date, including the Parish Councils intention to contact the local MP should the matter remain unresolved.

9.	<p>FINANCIAL MATTERS:</p> <ul style="list-style-type: none"> i. The financial report to 31st March 2026 is attached (App 2), together with a summary report of receipts & payments for the month. ii. Payments report for April 2026 is attached (App 3) for consideration. iii. The bank reconciliation to the 31st March 2026 (App 4) is attached for approval together with copies of the supporting bank statement. iv. To receive the year-end accounting statement and account reconciliation across all accounts. v. To receive the VAT Reconciled Statement for period 01.04.25 to 28.02.26 vi. To discuss the approval of the purchase of the Community Award 2025 at the cost of £47.00. vii. To discuss the approval of the purchase of refreshments for the Parish Assembly on April 27th at a cost of £92.45. <p>Resolve:</p> <ul style="list-style-type: none"> i. To note the financial report for March 2026. ii. To approve the payments for April 2026. iii. To agree the Bank Reconciliations to 31st March 2026. iv. To approve the year end accounting statement and account reconciliations. v. To note the VAT Reconciliation Statement. vi. To note the decision regarding the purchase of the Community Award 2025. vii. To note the decision regarding the purchase of refreshments for the Parish Assembly.
10.	<p>RECREATION GROUND:</p> <ul style="list-style-type: none"> i. To receive an update from councillors on their monthly playground/defibrillator inspection and other matters relating to the playground. ii. To discuss the purchase of play grade woodchips from AHS at £5.35 per bag plus VAT. <p>Resolve:</p> <ul style="list-style-type: none"> i. To note any comments from the Recreation Ground inspection. ii. To note number of bags of woodchips required and to approve the cost.
11.	<p>PLAYGROUND RENOVATION PROJECT</p> <p>To receive a report from the first meeting of the group.</p>
12.	<p>PAVILION REFURBISHMENT PROJECT</p> <p>To consider and, if appropriate, approve the engagement of a surveyor/building engineer in relation to Supporting Document C.</p>
13.	<p>RECREATION GROUND TREE SURVEY</p> <p>To review the quotations received from contractors and agree on the preferred supplier (Supporting Doc B).</p>
14.	<p>NETWORK RAIL TREWORKS ON STATION ROAD</p> <p>To note the date of the meeting with Chris Page (Network Rail). To identify any interim actions necessary and to note additional correspondence received from a Station Road resident.</p>
15.	<p>ADOPTION OF IT POLICY</p> <p>To consider and approve the adoption of an IT Policy by Crowhurst Parish Council, to take effect from 14th April 2026.</p>
16.	<p>INTERNATIONAL DARK SKIES COMMUNITY CERTIFICATION</p> <p>To discuss follow up actions to the Dark Skies Application submitted by Cllr. Plato.</p>
17.	<p>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY)</p> <p>Resolve:</p> <p>To note the updates and agree any associated actions.</p>
18.	<p>CLERK'S REPORT & INFORMATION FOR COUNCILLORS:</p> <p>To consider any updates from the clerk including correspondence, information for councillors and future agenda items.</p>
19.	<p>ANY OTHER BUSINESS</p> <p>To note any other items of business not discussed elsewhere.</p>

20.	DATE OF NEXT MEETING: To note that the next meeting of the Parish Council will take place on Monday, 18 th May 2026, at 7.05pm in the Village Hall.
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